

## RESERVATION FORM FOR ACCOMMODATION

### “American International School of Zagreb conference”

### 05 – 07 March, 2020, Zagreb, Croatia

Important note: Deadline to make reservation – 04/02/2020  
After that date the availability of rooms at the special price cannot be guaranteed.

NAME OF THE GUEST	
NAME OF ACCOMPANYING PERSON	
DATE OF ARRIVAL	--.03.2020.
DATE OF DEPARTURE	--.03.2020.
TELEPHONE, FAX, E-MAIL CONTACT	
TYPE OF ROOM  *standard single room – 680,00 kn/ cca 92,00 € daily, BB *standard dbl/ twin room sgl use – 750,00 kn/ cca 101,00 € daily, BB  City tax 1,60 EUR per person daily, extra charge	*standard single room _____ *standard dbl/ twin room sgl use _____
METHOD OF PAYMENT	
CREDIT CARD INFORMATION - guarantee (see below)	
FREE CANCELLATION	72 hours before arrival
PARKING SPACE ON REQUEST – rate per place per day (100,00 kn/ cca 13,00 € day rate)	please note if you need parking
TAXI TRANSFER ON REQUEST (Airport-Hotel) – 200,00 kn/ cca 27,00 € per car, one way – service will be added to hotel bill	please note if you need transfer
Please send this form to following mail or fax	<i>Reservation Department</i> <a href="mailto:anovakovic@hotel-dubrovnik.hr">anovakovic@hotel-dubrovnik.hr</a> ; <i>fax: +385 1 4863 507</i>

Thank you for your confidence and best regards!



## CREDIT CARD GUARANTEE FORM

### Reservation details

Guest name: \_\_\_\_\_

Check in date: \_\_\_\_\_ Check out date: \_\_\_\_\_

### Credit card details

I \_\_\_\_\_ (print name)

Address: \_\_\_\_\_

Passport number: \_\_\_\_\_

Authorise the use of my credit card as a guarantee for the amount: \_\_\_\_\_ HRK / EUR

Credit card number: \_\_\_\_\_

Credit card type: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Control number CVV: \_\_\_\_\_ (3 or 4 digit number/back side)

Cardholder's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send by fax or email.

## Privacy Notice

Hotel Dubrovnik d.d., OIB 8403090368, Ljudevita Gaja 1, 10000 Zagreb, Croatia processes the personal data of guests, users of its services and visitors of the site [www.hotel-dubrovnik/en](http://www.hotel-dubrovnik/en) in accordance with applicable regulations governing the protection of personal data in the EU and Croatia - General Data Protection Regulation 2016/679 and the Croatian Law on Implementation of General Data Protection Regulation OG 42/18.

Hotel Dubrovnik d.d. processes your personal information collected in this form in order to use the reservation system and process your order.

The personal data of the data subjects such as their name, address, credit card numbers and details is processed only when necessary and when there is an appropriate legal basis under the provisions of the General Data Protection Regulation such as our legal obligations according to European or national law, provisions of a contract with the users of our services, protection of vital interests of our customers or other natural persons or legitimate interest. We do not share your personal information with third parties except when it is necessary to provide the service you have requested (eg. arranging excursions, transportation or other service). Also, we are obliged in the cases determined by Croatian law to forward the data of guests and other customers to the competent national authorities in accordance with the applicable legal regulations.

Additionally, we may process your contact data for the purpose of sending promotional messages, surveys and questionnaires and processing your inquiries and complaints on the basis of our legitimate interest. For this purpose, your contact data may be retained for the period of up to five years.

Depending on the purpose and legal basis of the processing of personal data, the applicable rules of domestic and European law and other circumstances, you can always ask for information and access to your personal information, rectification of your personal information and other data subject rights such as deleting your personal information, limiting the processing of your personal information etc.

In accordance with the applicable legal regulations, any request for information or a request for protection of personal data will be resolved as soon as possible and not later than 30 days after receipt. When contacting and submitting these requests, we will make reasonable efforts to verify your identity and prevent the unauthorized processing of personal information.

For more information please consult our detailed notice available at:

<https://www.hotel-dubrovnik.hr/privacy-notice/>

### Contact details of the Data Protection Officer:

Hotel Dubrovnik d. d.

To: Data Protection Officer Ljudevita Gaja 1 10000 Zagreb

Contact Data Protection Officer via email:

email: [szop@hotel-dubrovnik.hr](mailto:szop@hotel-dubrovnik.hr)

### Contact of the National Supervisory Body:

If you believe that any of your personal data protection rights have been violated, you may file a complaint about the processing of personal data with the national supervisory authority. In the Republic of Croatia, the supervisory authority is the Agency for Personal Data Protection, Martićeva 14, 10 000 Zagreb, and you can reach them at: [azop@azop.hr](mailto:azop@azop.hr)

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[info@hotel-dubrovnik.hr](mailto:info@hotel-dubrovnik.hr) • [reservations@hotel-dubrovnik.hr](mailto:reservations@hotel-dubrovnik.hr) • [www.hotel-dubrovnik.hr](http://www.hotel-dubrovnik.hr)

Hotel Dubrovnik d.d. upisano u sudski registar Trgovačkog suda u Zagrebu pod mbs: 080000549.

Transakcijski račun kod Raiffeisenbank Austria d.d. broj: **2484008-1100261511**, OIB: **84030903681**.

Temeljni kapital 101.536.000,00 Kn uplaćen u cjelosti - izdano 267.200 redovnih dionica, nominalna vrijednost dionice iznosi 380,00 Kn.

Direktor: Gordan Šušak, predsjednik Nadzornog odbora: Mate Bilaver.